



## LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

April 12, 2016

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The Honorable Board of Directors  
County of Los Angeles  
Regional Park and Open Space District  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

LORI GLASGOW  
EXECUTIVE OFFICER

Dear Directors:

**ALLOCATE SPECIFIED EXCESS FUNDS AVAILABLE TO THE FOURTH  
SUPERVISORIAL DISTRICT TO THE DEPARTMENT OF PARKS AND  
RECREATION AND AUTHORIZE AWARD AND ADMINISTRATION OF A GRANT  
AMENDMENT FOR THE NORWALK GOLF COURSE IMPROVEMENTS PROJECT  
(SUPERVISORIAL DISTRICT 4) (3 VOTES)**

### **SUBJECT**

Approval of the recommended actions will allocate an amount not to exceed \$9,777,000 in Specified Excess Funds available to the Fourth Supervisorial District, pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Department of Parks and Recreation to supplement the Norwalk Golf Course Improvements Project.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed actions not subject to the California Environmental Quality Act, because the actions do not meet the definition of a project for the reasons stated herein and the reasons reflected in the record of the Norwalk Golf Course Improvements Project.

2. Allocate an amount not to exceed \$9,777,000 in Specified Excess Funds, available to the Fourth Supervisorial District, pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, for a grant amendment to the Department of Parks and Recreation for the Norwalk Golf Course Improvements Project.
3. Authorize the Director of the Department of Parks and Recreation, in his capacity as the Director of the Los Angeles County Regional Park and Open Space District, to award a grant amendment in an amount not to exceed \$9,777,000 to the Department of Parks and Recreation for the Norwalk Golf Course Improvements Project if applicable conditions have been met, and to administer the grant amendment as of the date of this action and pursuant to procedures in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.
4. Authorize that the recommended Specified Excess Funds in an amount not to exceed \$9,777,000 be advanced to the Department of Parks and Recreation on the condition that the funds and any interest accrued thereon be used for the Norwalk Golf Course Improvements Project, and that any documentation normally required for reimbursement will be required prior to any expenditure of the advanced funds being approved by the Los Angeles County Regional Park and Open Space District.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Approval of the recommended actions will allocate an amount not to exceed \$9,777,000 in Specified Excess Funds, available to the Fourth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition), for a grant amendment to the Department of Parks and Recreation (DPR) for the Norwalk Golf Course Improvements Project (Project).

On May 19, 2015, the Board awarded \$3,500,000 in 1996 Proposition Cities Excess Funds to DPR for the Project. However, in-depth feasibility studies have revealed the need for additional labor, materials, and related costs. As a result, it is recommended that an additional \$9,777,000 be allocated and awarded in order to supplement the existing grant. The recommended additional funds will cover design, project management, and administration of the Project as well as further labor and materials costs.

The Project consists of general improvements to the existing golf course, including the following: driving range relocation; development of a new storage facility with office and restroom; renovation of existing clubhouse, including development of an approximately 900 square foot community room; development of a covered patio and snack bar area; development of restrooms in accordance with Americans with Disabilities Act requirements; purchase and installation of heating, ventilation, and air conditioning systems as well as lighting throughout the facility; improvements to the existing irrigation system; rehabilitation of an existing parking lot; and purchase and installation of fencing. The estimated total project cost is \$13,277,000 and is fully funded by the recommended allocation of Specified Excess Funds and the previous allocation of Cities Excess Funds.

It is recommended, that the Director of the Department of Parks and Recreation (Director), in his capacity as Director of the Los Angeles County Regional Park and Open Space District, be authorized to award the grant amendment when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the projects and requirements of the 1996 Proposition, and grantee agreement with California Environmental Quality Act (CEQA) requirements for the project. It is also recommended that the Director be authorized to administer the grant amendment pursuant to the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects previously approved by the Board.

It is further recommended that the Los Angeles County Regional Park and Open Space District (RPOSD) be authorized to disburse grant funds on an advance basis and thereby enable DPR to commence pre-construction, construction, and completion activities on the Project.

DPR will maintain the advance funds in an account separate from any other funds, and will provide RPOSD with quarterly status reports, including a detailed description of all activities on the account. The advance funds and any interest thereon will be used for the Project. All documentation normally required for reimbursement will be required before RPOSD will approve any expenditure of the advance funds.

### **Implementation of Strategic Plan Goals**

The recommended actions will further the Board-approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing recreational opportunities at Norwalk Golf Course in the Fourth Supervisorial District.

### **FISCAL IMPACT/FINANCING**

Sufficient appropriation for the grant amendment, in the amount of \$9,777,000, as well as the \$3,500,000 previously awarded, are budgeted in the Fourth Supervisorial District's portion of RPOSD's Excess Funds Project Fund, HD6.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. DPR has met this requirement.

The 1996 Proposition provides a method for determining, each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grant amendment will be funded from the Excess Funds available to the Fourth Supervisorial District for Specified projects.

The Board may establish additional conditions on grants of Excess Funds. The Director will be authorized to award grants when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant agreement or amendment in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended grant amendment as well.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed actions are not subject to CEQA in that the actions do not meet the definition of a project according to Section 15378 (b)(5) of the State CEQA Guidelines because the actions are administrative activities of government that will not result in direct or indirect physical changes in the environment.

### **CONTRACTING PROCESS**

A grant amendment will be entered into and administered under authority delegated to the Director, and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The grant amendment will be approved as to form by County Counsel.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have no impact on any other projects funded by RPOSD, but are required so that the DPR may proceed with the Project, if all applicable conditions are met.

### **CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this letter to the Chief Executive Office, Capital Programs Division, and one to the Department of Parks and Recreation.

Respectfully submitted,



JOHN WICKER  
Director

JW:JB:WRO:tb

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors